



SWANN

Board of Directors Meeting

September 18, 2025

Vice Chairman Shane Shepherd called the Sept. 18th, 2025 Board of Director's meeting to order at 7:00 p.m. at Chadron City Hall Council Chambers, 234 Main Street, Chadron, NE. Members present for roll call: Chadron, Shane Shepherd; Clinton, Roy Retzlaff; Crawford, Chris Dean; Gordon, Doug Woodbeck; Hay Springs, Charles Toof; Rushville, Barbara Stava; Sheridan Co. Dan Kling; and Whitney, Fred Raben. Quorum was reached with members present. Members absent: Dawes Co., Vic Rivera; Harrison, Dashiell Rohan; Hemingford, Richard Wacker; and Sioux County, J.W. Geiser. Open Meetings Act posted in the rear of the room was pointed out the.

Approval of Agenda

Vice Chairman Shepherd presented the Sept. 18th, 2025 agenda. With no content changes to the presented agenda, Member Dean from Crawford moved to approve the agenda as presented. Member Retzlaff from Clinton seconded the motion. All members present voting aye. Motion carried.

Approval of July 17th, 2025 Minutes

Mr. Shepherd presented the July 17th, 2025 BOD meeting minutes. With no additions or corrections to the minutes as presented, Member Woodbeck of Gordon moved to approve the minutes. Member Kling of Sheridan Co. seconded the motion. Quorum was reached with members present. Motion carried.

Approval of Claims/Budgets EOM July 2025 and EOM August 2025 Results

With this meeting covering 2 months of claims/budget, Executive Director, Jake Stewart reviewed the claims/budget for both EOM results with the Board. At the end of the EOM July 2025, the Agency's revenue closed at 17% right in line with Agency completion at 17% for the fiscal year. Expenses closed at 19%, just over expected projections for the 25-26 fiscal year. Stewart pointed out areas of review on the budget sheets e.g. expenses — fuels, uniforms, and wages. Ending the month of July with positive cash for the month as well as year-to-date. For the EOM August 2025, the Agency's revenue was at 36% of projections for the 25-26 fiscal year. Expenses finished at 37%, just over expected projections for the fiscal budget, with 25% of completion of the fiscal year. Stewart pointed out areas of review on the budget sheets e.g. expenses — fuels, tires, small tools and engineering. Topics were discussed by Exec. Director and Board members as questions arose. For each respective EOM, Stewart reviewed the money markets/reserve accounts showing the deposits in the bonding, disposal and collection equipment accounts. Stewart reviewed the paid bills and tonnage report for each month. With no additional questions and comments, Member Woodbeck of Gordon. moved to approve the EOM Claims and Budgets. Whitney member Raben seconded the motion. All members present voting aye. Motion carried.

Direct Deposit Discussion with Board Members

Director Stewart introduced direct deposit opportunity to the board members present at the meeting. With technological advancements in the administrative offices, the board members have the opportunity to have their mileage reimbursements deposited directly to their bank accounts. Forms were provided to the members for them to use in consideration to this process. No action was taken on this agenda item, beyond general consensus that it was seen as a viable opportunity. Vice Chairman Shepherd moved on with the next agenda item.

Adding Pledge of Allegiance

Exec. Dir. Stewart opened discussion, identifying that he had been approached about adding the Pledge of Allegiance to the Agency's general meeting proceedings. General discussion ensued with members present; with member Woodbeck presenting the motion that the Pledge of Allegiance become part of each meeting held by the SWANN Board of Directors, Vice Chairman, Chadron Representative Shepherd seconded the motion. With no further discussion, roll call was taken and all members present, voting aye. Motion Carried.

Public Comment

Vice Chairman Shepherd opened the floor to those members of the public who attended. Exec. Dir. Stewart explained how the public has the ability to voice their thoughts on aspects of trash disposal or topics that they believe SWANN BOD should be aware of and to comply with State Open Meeting act. With no comments from the public, the open session was closed, with continuance of BOD Meeting Agenda items.

Website Information

General discussion of the website was held; web host company Firespring provides data of activity that the website has each month. Graphics of the visitors and those that are new visitors was presented along with Time that viewers are staying on the website upon each visit. Notations of what pages are being viewed was also shown, which tracks directly to events that SWANN is currently experiencing; such as how certain pages were reviewed per Tire Amnesty, and when SWANN began offering electronic payment processes to their customers. No action was taken on this agenda item, beyond general discussion that the website has added a viable educational avenue to customers and viewers.

Director's Report

Exec. Dir. Stewart began the report with conversation regarding the following topics.

Baler Building Updates: Exec. Dir., Jake Stewart discussed status of the new baler and transfer station/administrative building; a slideshow of the development of the new baler/transfer station was presented. Director Stewart described each slide in detail and what was occurring in them. General discussion was held and members were all appreciative of the presentation.

Disposal Concerns: Exec. Dir. Stewart provided update on current disposal challenges that were created for the collection and disposal crew members. The latest being a cattle panel that had made its way into a dumpster in Chadron just a few blocks from the transfer station. Mr. Stewart asked that the board members that during their respective council, commissioner, and/or board meetings, that proper disposal be discussed or brought to the attention of respective members and audiences present so that the conversation can be added to meeting minutes for public review and information. As a collective group, the Board Members can voice and discuss proper disposal process and provide support to respective residents for use of community site location and disposal techniques it would support in the education steps being taken by the Agency

Metal Recycling: For this agenda topic Exec. Dir. Stewart noted the influx of incoming metal items being brought to the community sites and transfer station. Next steps discussed were going out for bid on yearly awarding of a recycling company for the sites/station to lock in pricing for the collection of metal from the SWANN locations.

Executive Session

With there being no need, the Board of Directors did not find it necessary to enter into executive session for the present meeting.


Board of Directors Comments

Next board meeting will be held in November on the 20th as was previously set by the Board. With no other Agency business; BOD Comments were asked for; Board Representatives did not have many topic comments to discuss; some questions were presented e.g. [concrete grant, site days in Crawford, etc.], with Mr. Stewart providing additional information or details regarding topics that were brought up.

Adjourn

There being no further business before the Board at 7:58 p.m., Vice Chairman Shepherd declared the meeting adjourned.



Secretary/Treasurer

Chairman