



# **SWANN**

## **Board of Directors Meeting**

### **November 20<sup>th</sup>, 2025**

Chairman J.W. Geiser called the Nov. 20<sup>th</sup>, 2025 Board of Director's meeting to order at 7:00 p.m. at Chadron City Hall Council Chambers, 234 Main Street, Chadron, NE. Members present for roll call: Chadron, Shane Shepherd; Clinton, Roy Retzlaff; Crawford, Chris Dean; Dawes Co., Vic Rivera; Gordon, Doug Woodbeck; Harrison, Dashiell Rohan; Rushville, Barbara Stava; Sheridan Co. Dan Kling; Sioux County, J.W. Geiser and Whitney, Fred Raben. Quorum was reached with members present. Members absent: Hay Springs, Charles Toof; and Hemingford, Richard Wacker. Open Meetings Act posted in the rear of the room was pointed out the. Pledge of Allegiance was recited.

### **Approval of Agenda**

Chairman Geiser presented the Nov. 20<sup>th</sup>, 2025 agenda. Mr. Stewart identified content changes to the presented agenda, revised agendas were provided to the board members and members of the public. Member Kling from Sheridan Co. moved to approve the revised agenda as presented. Member Woodbeck of Gordon seconded the motion. All members present voting aye. Motion carried.

### **Approval of Sept. 18<sup>th</sup>, 2025 Minutes**

Mr. Geiser presented the Sept. 18<sup>th</sup>, 2025 BOD meeting minutes. With no additions or corrections to the minutes as presented, Member Rohan of Harrison moved to approve the minutes. Member Dean of Crawford seconded the motion. Quorum was reached with voting members present. Abstentions were made by Dawes and Sioux Co. members. Motion carried.

### **Approval of Claims/Budgets EOM Sept. 2025 and EOM Oct. 2025 Results**

With this meeting covering 2 months of claims/budget, Executive Director, Jake Stewart reviewed the claims/budget for both EOM results with the Board. At the end of the EOM Sept. 2025, the Agency's revenue closed slightly ahead of budget projections at 35% with Agency budget completion at 33% for the fiscal year. Expenses closed at 37%, just over expected monthly projections for the 25-26 fiscal year. Stewart pointed out areas of review on the budget sheets e.g. expenses – Health Insurance, Wages, Mileage Reimbursement. Ending the month of September with positive cash for the month as well as year-to-date. For the EOM October 2025, the Agency's revenue was at 45% of projections for the 25-26 fiscal year. Expenses finished at 51%, ahead of expected projections for the fiscal budget, with 42% of projected completion of the fiscal year. Stewart discussed areas on the budget sheets e.g. expenses – fuels, permits and audit. Topics were reviewed by Exec. Director and Board members as questions arose. For each respective EOM, Stewart discussed the money markets/reserve accounts showing the deposits in the bonding, disposal and collection equipment accounts. Stewart reviewed the paid bills and tonnage report for each month. With no additional questions and comments, Member Raben of Whitney moved to approve the EOM Claims and Budgets. Rushville member Stava seconded the motion. All members present voting aye. Motion carried.

### **FY 24-25 Audit Presentation by Casey Peterson**

Director Stewart introduced Casey Peterson auditor/presenter, Deidre Budahl via zoom. Board members present were provided with a copy of the audit results/financial statements as of May 31, 2025 and 2024. Budahl discussed the Governance and Financial Statements in a succinct process, allowing BOD members to follow along. Budahl noted several areas of interest that may be of valued knowledge to the Board. With no specific findings to discuss, and no questions from members, the zoom presentation was concluded. With no questions and comments, Member Rohan of Harrison moved to approve the FY24-25 Audit as presented. Crawford member Dean seconded the motion. All members present voting aye. Motion carried.

### **Public Comment**

Chairman Geiser opened the floor to members of the public who attended. With no comments, the open session was closed, with continuance of BOD Meeting Agenda items.



## Approval of 2026 Holiday Schedule

General discussion of the Agency's holiday schedule was held, with members reviewing the holiday schedule as was presented with the packets for the November 20 meeting. Limited discussion was held in regards to the schedule, with member Shepherd of Chadron moving to approve the presented schedule. Member Woodbeck of Gordon seconded the motion. All members present voted aye, motion carried.

## Resolution 2025-09 \_ ROTH Amendment [addition to Principal Retirement Policy]

General discussion of the Principal Retirement Policy and the addition of the ROTH Amendment that was necessitated. Chairman Geiser read through Resolution 2025-09 as was presented to the Board. Sheridan Co. representative Kling moved that the Resolution 2025-09 be approved, and was seconded by Chadron representative Shepherd. All members present voted aye with the motion carrying.

## Director's Report

Exec. Dir. Stewart began the report with conversation regarding the following topics.

**Board Member Direct Deposit:** Exec. Dir., Jake Stewart briefly discussed the opportunity for board members to have their reimbursement checks direct deposited into their accounts vs. using checks sent via USPS. A form was provided to members who had not yet signed up. General discussion was held and Director Stewart moved on with his report.

**Baler Building Updates:** Exec. Dir., Jake Stewart discussed status of the new baler and transfer station/administrative building; a slideshow of the development of the new baler/transfer station was presented. Director Stewart described each slide in detail and what was occurring in them. General discussion was held and members were all appreciative of the presentation.

**Local Boards/SWANN Mention:** Exec. Dir. Stewart provided update on current disposal challenges that were created for the collection and disposal crew members. Mr. Stewart asked that board members, during their respective council, commissioner, and/or board meetings, discuss proper disposal or bring to the attention of respective members and audiences present, that the conversation can be added to meeting minutes for public review and information. As a collective group, the Board Members can voice and discuss proper disposal process and provide support to respective residents for use of community site location and disposal techniques it would support in the education steps being taken by the Agency.

## Executive Session

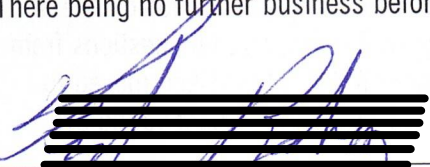
The Board entered into an Executive Session to discuss a personnel matter with motion from Harrison member Rohan, second by member Dean of Crawford, and all member voting aye. General discussion was held regarding a process that would ultimately be beneficial to employees and Agency alike. With no need for any action to be taken, member Retzlaff of Clinton moved to exit the Ex. Session, member Stava of Rushville seconded and all members voting aye to exit the session.

## Board of Directors Comments

Next board meeting will be held in January on the 15<sup>th</sup> as was previously set by the Board. With no other Agency business; BOD Comments were asked for; Board Representatives did not have many topic comments to discuss; member Dean of Crawford mentioned how enjoyable it was to serve on the SWANN board, and how effective the financial processes are for the agency. Mr. Stewart provided additional information or details regarding topics that were brought up.

## Adjourn

There being no further business before the Board at 8:29 p.m., Chairman Geiser declared the meeting adjourned.

  
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Secretary/Treasurer  
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Chairman