



SWANN

Board of Directors Meeting

May 16, 2024

Chairman J.W. Geiser called the May 16, 2024 Board of Director's meeting to order at 7:00 p.m. at the City Hall Chambers, 234 Main Street, Chadron, NE. The following members were present for roll call: Chadron, Joe Johndreau; Clinton, Roy Retzlaff; Crawford, Chris Dean; Dawes Co., Vic Rivera; Gordon, Glen Spaugh; Harrison, Dashiell Rohan; Hay Springs, Keith Kearns; Rushville, Amanda Haller; Sheridan County, Dan Kling; Sioux County, J.W. Geiser; and Whitney, Fred Raben. Members absent were representatives from Hemingford. Chairman Geiser pointed out the Open Meetings Act posted in the rear of the room.

Approval of Agenda

Chairman Geiser presented the May 16, 2024 agenda. Member Rohan moved to approve the agenda. Member Retzlaff seconded the motion. All members present voting aye. Motion carried.

Approval of April 16, 2024 Minutes

Mr. Geiser presented the April 16, 2024 minutes. Member Kling moved to approve the minutes. Member Spaugh seconded the motion. All Board Members present voting aye, with no abstention votes. With demonstration of board established quorum prior to vote, motion carried.

Approval of Claims/Budgets April 2024

Executive Director, Jake Stewart reviewed the April 2024 claims/budget for the Board. At the end of April, the Agency was 92% through the fiscal year. Revenues and Expenses were reviewed. On the revenue side, the Agency was at 110%, 18% ahead of anticipated. Areas of revenue adding to increase are new policy, fees, capturing new accounts, etc. with tonnage volume as well. On the expense side, the Agency was ahead of budget amounts; Stewart pointed out highlighted areas of expense on the budget sheets e.g. expenses – motor equipment expense (trucks constantly on the road, needing repairs). Stewart expressed that as an Agency, trucks need to keep moving forward with collection efforts. Other areas of expenditures were discussed, and how specific items just keep increasing in charges; areas identified for discussion were Landfill permits and licenses, Baler and waste container repair. Stewart reviewed the money markets/reserve accounts showing the deposits in the disposal and collection equipment, Stewart pointed out that reserves for equipment were not keeping up to cover cost of new equipment, will review for future purchases. Money Markets and CD's have very good percentage rates after obtaining competitive bids from banking institutions in service area. Stewart reviewed the tonnage report and paid bills. Member Kearns moved to approve the April '24. claims/budget. Member Johndreau seconded the motion. All members present voting aye. Motion carried.

Consideration and Approval of Proposed Budget and Rates for Fiscal Year 2024-2025

Executive Director Stewart presented documents for the second and final review of the 2024-25 draft budget. It was noted that new budget will start June 1 of the given year. Director Stewart pointed out elemental aspects of the budget projections and what drove the budgetary decisions. It was noted that Bond figures and additional funds were included or considerably reviewed with numbers and figures based on BOD feedback and necessitated bond figures. Member discussion ensued regarding elements of expense and revenue for the new fiscal budget, including discussion of wage increases and maintaining the competitiveness of the wages at the agency; equipment repairs and replacement scheduling, etc. BOD members discussed if rate and fee information was on the website, discussion ensued where it was noted that all rates/fees can be found on swannsites.com. New FY Rates were again reviewed and deliberated by board and attendees. The proposed budget includes rate and fee increases in all areas for the Agency. New fee costs will start with the new budget on June 1, with Collection and Disposal Rates starting July 1 for City/Villages and Rural customers within the service area. It was discussed that Clerks need a month to prepare new rates in their utility/billing systems. Member Retzlaff moved to approve the 2024-2025 Fiscal Year budget as presented along with the increased Agency rates and fees. Member Kearns seconded the motion. All members present voting aye. Motion carried.



Bonding Agreements For All Communities

Executive Director Stewart presented that DA Davidson is preparing to send out the bonding agreements to all participating agency members for review and signatures. USPS and emailing will be methods of delivery and to have city officials be on the lookout for the delivery of these documents. Stewart stated once signed documents are returned and prepared, Stewart will be sure that finalized agreements are presented to members for their respective board meetings. No action was taken during the meeting as this was an information discussion for board members.

Director's Report

Executive Director Stewart discussed the status of topics listed in section #8 of the agenda. Director Stewart discussed the May 2nd Baler building explosion involving inappropriately displaced debris. BOD members discussed the aspects of this matter; no action was made on this informative section of the agenda/meeting. Stewart went on to provide update the new Baler Building, surveyors were on site and architectural designs are being prepared. Community Site – Large Load Construction – Policy was discussed with BOD members, new signage and policy are being introduced to all communities for the volume of debris attempting to be disposed of at community sites vs. transfer station. These policies and educational aspects are being introduced to protect other residence of each community who have debris to dispose of at their local community sites.

Executive Session

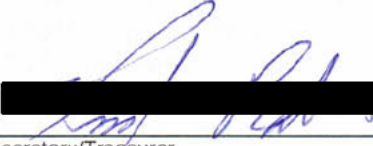
The Board of Directors did not find it necessary to enter into executive session for the present meeting.

Board of Directors Comments

No action was taken during the Board of Directors Comment time.

Adjourn

There being no further business before the Board at 7:46 p.m., Chairman Geiser declared the meeting adjourned.



Secretary/Treasurer



Chairman